

### How to Search the IUSCT Public Database

- **Search by Document Title:** In this box, you should enter the full name of the document. A document's full name consists of three sets of numbers separated by hyphens (e.g. Award No. 600-485-1). The first set of numbers (600) represents the Award number, the second (485) represents the Case number, and the last (1) represents the ruling Chamber (1-3). In Full Tribunal awards, the initials "FT" appear in place of the last number.
- **Full Text Search:**
  - To find a phrase, put the phrase in quotation marks (e.g. "phrase")
  - To find a combination of two or more words in one document, type the words with one space between each word (e.g. public law discovery)
- **Advanced Search:** To make a more specific search using more detailed search criteria (e.g. Case or Doc. No., Award, Decision, etc.), click "Advanced Search". You will then be provided with the following additional search options:
  - I. **Document Type:** In this box, select the type of Documents that you are looking for:
    - All Documents: The program searches all the available documents
    - Awards: The program searches only Tribunal Awards
    - Decisions: The program searches only Tribunal Decisions
    - ITLs/ITMs: The program searches only Tribunal Interlocutory and Interim Awards
    - Orders: The program searches only published orders of the Tribunal
    - Other Documents: The program searches the Tribunal Rules of Procedure, the Algiers Declarations, Registry Data, and, some International Treaties and Conventions
  - II. **Document No:** In this box, you are to enter the number corresponding to the document you have selected, then click "Search". The program will display the documents that meet your search criteria.
  - III. **Case Number:** In this box, you can search documents by entering a case number only.
  - IV. **Chamber:** This enables you to conduct a search by chamber number. To search Full Tribunal Rulings, type "FT".
  - V. **Claimant's Name:** You may find documents by typing the Claimant name.
  - VI. **Respondent's Name:** You may find a documents by typing the Respondent name.
  - VII. **Date Range:** You may search a document by filing date, or confine your search to a specific period of time.

- VIII. **Description:** In this box, you may also retrieve the separate opinions of the Arbitrators. In most cases, the separate opinions appear at the end of the relevant ruling. At the top of the core document there is a hyperlink title to each separate opinion. In some cases, separate opinions have been classified as independent documents under the related main Award, Decision, ITL or ITM. Separate opinions of each arbitrator are further traceable by entering the appropriate Surname of the Arbitrator.
- IX. **Full Text Search Criteria:**
- To find a phrase, put the phrase in quotation marks (e.g. “phrase”)
  - To find a combination of two or more words in one document, type the words with one space between each word (e.g. public law discovery)
- X. **View a Document:**
- To view your individual search results, select the document you wish to see and click the “View” icon on the page.
  - Footnotes: [FN ] The Footnotes and Endnotes at the bottom of documents are hyperlinked to the text. You can, therefore, click back and forth on the notes and the text to read them in tandem.
  - Find: You can search within the document by clicking the “FIND” icon at the top of the page, or by pressing Ctrl + F.
- XI. **History:** You can track your previous search requests and results.
- XII. **Sign out:** To exit the program, click the “Sign Out” icon at the top of the main page.
- **Remarks:**
- Do not leave any space, nor use punctuation marks, between the letter and the number in a document’s title (e.g. “A24” or “B61”).
  - You can combine two or more case numbers with each other, when they have been collectively terminated by a single Award or Decision.